



Connecting Consumers and Producers Community Event Funding Application Guidelines

About the Connecting Consumers and Producers Project

There is a growing movement in our region toward consumption of locally grown food products. Connecting Consumers and Producers is an annual project that promotes local food producers and provides resources to consumers on eating locally produced food year-round.

Objectives

1. Increase public awareness of the benefits of purchasing locally grown food products.
2. Support of local food producers through community events and the producer directory.

Community Event Guidelines

1. Events will market producers and their products to local consumers.
2. Events will include food grown/raised by local producers.
3. The benefits of buying locally produced food will be conveyed to the consumer.
4. Community groups from neighbouring communities can partner and pool their money for a single event.
5. Connecting Consumers and Producers handouts and promo items will be provided by the Regional District of Bulkley-Nechako and will be handed out at the event.
6. Photos of an agricultural nature, including producers and their products, must be taken of the event and submitted with the final report. Photos that contain identifiable people must be accompanied by a signed model release. Submitted photos will be uploaded to the Regional Image Bank.
7. Final report must be submitted with receipts to the RDBN 30 days following event.



8. Event can be stand alone or be part of an already existing event. For example, a workshop at a farmers' market.
9. Applicants that have received previous funding from the Connecting Consumers and Producers program are eligible to apply.
10. Events can include, but are not limited to
 - A food fair highlighting locally grown food
 - A farm expo, where local farmers promote their products
 - A community barbeque serving food purchased from local producers
 - Workshops using food from local producers
11. Community event must take place before October 31, 2024.
12. For the purposes of this program, '*Local Producers*' are considered producers whose products are made locally, from locally grown/raised ingredients. '*Local*' is considered from within the RDBN. For information on obtaining eligible local products, please see a list of local producers in the directory, found online here: [Connecting Consumers and Producers Directory](#)

Eligible Expenses

- Locally grown/produced food (meat products, produce, grain products etc.)
- Store purchased supplies ie: (Condiments, plates, cutlery etc.)
- Capital expenses required to host event (must not exceed \$500)
- Venue rental
- Promotional material/advertising costs
- Educational material
- Entertainment (music)
- Awards or Prizes (locally grown/produced prizes and awards are preferred)

Ineligible Expenses

- Capital purchases that exceed \$500
- Wages
- Administrative Fees



Who can apply?

Eligible applicants located in each municipality and electoral area in the RDBN are eligible for funding up to \$1,100. If more than one applicant from neighboring communities partner in an event, each group is eligible for the \$1,100. Maximum \$1,100 per municipality or electoral area will be granted.

Applicants can be not for profit organizations, municipalities, chambers of commerce, or community clubs or groups.

Eligible communities include:

Town of Smithers

Village of Telkwa

District of Houston

Village of Granisle

Village of Burns Lake

Village of Fraser Lake

District of Fort St James

District of Vanderhoof

Electoral Area A (Smithers/Telkwa Rural)

Electoral Area B (Burns Lake Rural)

Electoral Area C (Fort St James Rural)

Electoral Area D (Fraser Lake Rural)

Electoral Area E (Francois/Ootsa Lake Rural)

Electoral Area F (Vanderhoof Rural)

Electoral Area G (Houston/Granisle Rural)

Responsibilities of successful applicants

1. Signing an agreement with the Regional District of Bulkley-Nechako stating that all funds will be spent on the event as outlined in the application.
2. Acknowledging support of the Regional District of Bulkley-Nechako at the event as outlined in the application.
3. Marketing the event on social media and in print advertising to ensure maximum participation. (Connecting Consumers and Producers logo will be provided for inclusion in advertising)
4. Distributing Connecting Consumers and Producers handouts and promo items at the event. (Provided by the RDBN)
5. Taking a minimum of six high-resolution photos with an agricultural component at the event.
6. Submitting a final report to the Regional District of Bulkley-Nechako within 30 days after the event. The report will include a summary of the event, event pictures, participant demographics, receipts, and financial details.



How to submit

Submit by email: shari.janzen@rdbn.bc.ca

Submit by mail: Regional District of Bulkley Nechako
Attention: Shari Janzen
PO Box 820
Burns Lake, BC V0J 1E0

Submit by fax: (250) 692-3305

Application deadline: July 31, 2024